



Data Storage, Protection and Use Policy

Safari Badminton will collect, protect and share personal data in an appropriate and responsible way. The policy statement below outlines what data is held, how it is held, if it is shared with anyone outside of Safari Badminton and what steps should be taken to update players' data or have it forgotten (deleted).

Players' personal data is captured and held by Safari Badminton to allow it to fulfil its primary service role of providing goods and services to the ever growing community of badminton players.

What data does Safari Badminton hold.

Safari Badminton may collect the below information in part or in full at the time a player engages.

- Name
- Date of birth
- Address
- Telephone number
- Email address
- Parent / Guardian contact
- Emergency contact
- Any medical conditions which could inhibit participation

How is the data used?

Safari Badminton will use personal data collected from players to facilitate playing and coaching opportunities, for safeguarding, as well as providing general updates regarding Safari Badminton and the wider badminton network. General updates may be directly linked to a players chosen interest or those which a player could find beneficial.

From time to time it will be necessary to share players' data with supporting agencies such as [Badminton England](#) and Nottinghamshire Badminton Association ([Notts BA](#)) for the purpose of

club/league player registration and the collation of participation statistics. Supporting coaches will also be supplied with contact information to assist in arranging coaching session directly with players.

How is data captured and stored?

Data is captured through the Safari Badminton website supported by an online provider. Once a data capture is complete the data is stored by a cloud based provider.

All web services including website, email and cloud access are password protected. Data may be accessed by authorised coaches working in collaboration with Safari Badminton on multiple devices, however no data is downloaded and stored on any local device.

Captured data is not shared to third parties outside of Safari Badminton by any web, email or cloud service used by Safari Badminton.

From April 2018 players data is captured electronically and no paper records are kept.

Keeping Data Up To Date

Data is kept indefinitely and storage is reviewed annually. All data is considered accurate at the time of collection and all reasonable steps are taken to keep data up to date. A player whose details change should email steve@safari-badminton.com with the required changes.

Should a player no longer be purchasing goods and services from Safari Badminton and wish to have their personal data forgotten they can email steve@safari-badminton.com anytime.

If at any time a player wishes to know what data is held by Safari Badminton they should email steve@safari-badminton.com with their data request.

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